

**Nobles Soil and Water Conservation District  
Board Meeting  
January 15, 2020**

The regular meeting of the Board of Supervisors of the Nobles Soil and Water Conservation District was held January 15, 2020 beginning at 7:30 a.m. The meeting was called to order by Chair, Paul Langseth. Present were Lynn Darling, Rick Nelsen, and Paul Langseth. Also present were Sabrina Vosberg, Administrative Assistant; Catelyn LaCour, Farmbill Technician; Scott Runck, District Technician; Levi Campion, NRCS.

**ELECTION OF 2020 CHAIR AND VICE-CHAIR:** The board discussed how elections were handled in the past.

Darling moved to make a unanimous ballot and elect all offices as presented. Nelsen seconded the motion.

**2020 Offices**

Chairman – Rick Nelsen  
Vice-Chairman – Lynn Darling  
Secretary – Ken Wolf  
Treasurer – Jim Knips  
PR & I –Paul Langseth

Newly elected Chair, Rick Nelsen, took over as Chair.

**AGENDA:** The Agenda for the January 15, 2020 meeting was reviewed. Vosberg would like to add O. Rental Agreement-Office Space under new business. Langseth moved to approve the agenda with the addition of O. Rental Agreement-Office Space. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

**MINUTES:** The minutes for the December 18, 2019 meeting was reviewed. Langseth moved to approve the minutes as presented. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

**TREASURER’S REPORT:** The Treasurer’s Report and Bills Payable was presented and reviewed for December 2019. Langseth moved to approve the reports, subject to audit, in the amount of \$89,896.81. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

**COST-SHARE CONTRACTS AND PAYMENTS:** None

**CORRESPONDENCE:** Heron Lake Watershed Cover Crop Meeting, MCIT Bulletin, TSA Reports, Public Hearing and MAWQCP flyer.

**OLD BUSINESS**

Buffer – Koster sent the letter to the county attorney for review. He will notify the SWCD before he mails them out.

Summit Lake 11 – Maintenance contract has been paid for 2019.

DES MOINES 1W1P – Vosberg updated the board on the updates for this 1W1P process. Nobles County is the third largest county in this 1W1P. The policy committee is tentatively scheduled to meet in April.

MOB 1W1P – Vosberg handed out the next policy agenda as well as the Cost-share policy handbook draft and two draft budgets. The two-budget options account for different amounts of staff time that might be needed based on the change in workload.

DISTRICT MANAGER REPORT: Shea provided a report to the board.

Langseth moved to approve advertising in the County Wide Plat Books for 2020. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

DISTRICT CONSERVATIONIST: Campion reported on NRCS. The soil con position was open for Nobles County. He then briefed the board on all the programs. No deadlines have been announced for EQIP. Staff is also working on CSP renewal contracts.

#### WATERSHED DISTRICTS AND OTHER REPORTS

Langseth reported on OOWD. They approved the budget for 2020. The Ocheda Dam was completed, but the draw down wasn't effective.

Vosberg reported on KLRWD. Henning will be serving on the 1W1P policy committee for the MOB.

#### NEW BUSINESS

2020 OFFICERS AND COMMITTEES – Vosberg presented the board with the current committees list. Langseth moved to keep the committees the same as years prior with the addition of Nelsen serving on Des Moines 1W1P with Langseth as alternate. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

2019 MEETING SCHEDULE – A schedule was presented to the board for the third Wednesday of each month at 7:30 a.m.

Darling moved to approve the schedule as presented. Langseth seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

SUPERVISOR COMPENSATION RATE – Darling moved to keep the compensation rate at \$75.00 per diem. Langseth seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

DESIGNATE OFFICIAL NEWSPAPER – Langseth moved to keep the Daily Globe as the Official Newspaper. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

DESIGNATE OFFICIAL DEPOSITORIES – Darling moved to designate First State Bank Southwest as the official depository of Nobles SWCD. Langseth seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

DESIGNATE CHECK SIGNING AUTHORITY – Langseth moved to keep check signing authority at Vosberg, Runck, Shea and the board members. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

IRS RATE – Langseth moved to accept the IRS rate of \$0.575 per mile. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

ARBOR DAY – Langseth moved to provide trees to the 2<sup>nd</sup> grade students in Worthington and RLB. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

SIGNING AUTHORITY-FINANCIAL REPORTS – Darling moved to designate the District Manager as signing authority on Financial Reports. Langseth seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

SIGNING AUTHORITY – TECHNICAL ASSISTANCE PROVIDER (TSP) – Langseth moved to designate the District Manager and District Technician as TSP signing authority. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

CAMPAIGN FINANCE AND PUBLIC DISCLOSURE MAILING – Reminder for the board to complete this online.

LEGISLATIVE DAYS – Vosberg asked who would be interested in attending on March 24-25, 2020. Nelsen, Darling, Langseth and at least one staff will be in attendance.

Darling moved to approve 2 per diems and full mileage for those attending Legislative Days. Langseth seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

SIDE-BY-SIDE – We are no longer able to lease the side-by-side for \$10/hour. Three quotes were received from John Deere and one quote from Jaycox. The information was sent to the County Administrator to see if they would be able to use buffer funds for part of the cost.

2019 AUDIT ENGAGEMENT LETTER – Vosberg presented the amount to the board.

Darling moved to accept the engagement letter from Berg at \$2,700 for the 2019 Audit. Langseth seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

RENTAL AGREEMENT – OFFICE SPACE – Vosberg presented the agreement to the board. The lease hasn't been updated since 2009. Currently, we pay \$11,764 for the year, this agreement would increase the lease amount to \$14,324.40 per year for three years.

After discussion, Langseth moved to accept the agreement for \$14,324.40/year for three years. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

#### CALENDAR OF EVENTS

SCHEDULE NEXT MEETING: The next meeting is scheduled for February 19, 2020 at 7:30 a.m.

ADJOURN 9:05 a.m.

---

Ken Wolf, Secretary