

**Nobles Soil and Water Conservation District
Board Meeting
December 23, 2020**

The regular meeting of the Board of Supervisors of the Nobles Soil and Water Conservation District was held December 23rd, 2020 beginning at 7:30 a.m. The meeting was called to order by Chair, Rick Nelsen. Present were Lynn Darling, Rick Nelsen, Paul Langseth, and Jim Knips. Also present were Nathan Their, John Shea, District Manager, Scott Runck, Field Technician, and Tiffini Etsinger, Administrative Assistant.

AGENDA: The Agenda for the December 23, 2020 meeting was reviewed. Langseth moved to approve the agenda as presented. Darling seconded the motion. Affirmative: Darling, Knips, Langseth and Nelsen. Opposed: None. Motion Carried.

MINUTES: The minutes for the November 20, 2020 meeting were reviewed. Knips moved to approve the minutes as presented. Darling seconded the motion. Affirmative: Darling, Knips, Langseth and Nelsen. Opposed: None. Motion Carried.

TREASURER'S REPORT: The Treasurer's Report and Bills Payable was presented and reviewed for November 2020. Langseth moved to approve the reports, subject to audit, in the amount of \$82,236.46, respectively. Knips seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

COST-SHARE CONTRACTS AND PAYMENTS:

Langseth moved to amend for the amount for 2018-02-Weiss from \$9,333.50 to \$10,775.15. Knips seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

Darling moved to approve the payment of 2018 State Cost Share Grant, 2018-02-Weiss for \$10,775.15. Langseth seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

Langseth moved to approve the payment of 2018 Local Capacity Cost Share Grant, 2018-LC-02-Bullerman for \$21,971.46. Darling seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

Darling moved to approve the payment of 2018 Local Capacity Cost Share Grant, 2018-LC-04-Jenniges for \$8,418.04. Darling seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

Knips moved to approve the payment of 2019 Local Capacity Cost Share Grant, FY19-LC-01-Kontz for \$18057.68. Langseth seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

Langseth moved to approve the payment of 2019 Local Capacity Cost Share Grant, FY19-LC-02-Sieve for \$2887.50. Darling seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried

Langseth moved to approve the payment of the conservation use contracts. Knips seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

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| SWCD-49 | \$1,500.00 |
| SWCD-50 | <u>\$1,500.00</u> |
| Total | \$3,000.00 |

Langseth moved to approve the payment of the Missouri River Watershed grant contracts. Darling seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

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| FY20-MRWP-15-Vaske | \$1,861.82 |
| FY20-MRWP-21-Pap | \$14,111.89 |
| FY20-MRWP-12-Top | <u>\$16,127.85</u> |
| Total MRWP | \$32,101.56 |

Darling moved to approve the contract FY20-MRWP-24-Fink/Body in the amount not to exceed of \$22,256.10 for Missouri River Watershed implementation Grant. Langseth seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

Darling moved to approve the contract FY20-MRWP-25-Beyenhof in the amount not to exceed of \$23,522.40 for Missouri River Watershed implementation Grant. Langseth seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

Darling moved to approve the contract FY20-MRWP-26-Binford in the amount not to exceed of \$46,449.93 for Missouri River Watershed implementation Grant. Langseth seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

Darling moved to approve the contract FY20-MRWP-27-Binford in the amount not to exceed of \$6,538.99 for Missouri River Watershed implementation Grant. Langseth seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

CORRESPONDENCE: None

DISTRICT MANAGER REPORT: None

DISTRICT TECHNICIAN REPORT: Shea informed the board on the work that the technician has been doing, surveying, designs, EQIP estimates, and the new drill. Shea informed the board that Scott is ready for TAA, looking at getting information submitted to the NRCS Engineers.

DISTRICT CONSERVATIONIST: None

WATERSHED DISTRICTS AND OTHER REPORTS: None

OLD BUSINESS

MRWP – Shea requested hours from the grant.

94.5 hours @ \$42.77 = \$4,041.77

286 hours @ \$52.45 = \$15,000.70

Total: \$19,042.47

Langseth moved the request for hours. Knips seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

DES MOINES 1W1P – None

BUFFER – None

SUMMIT LAKE 11 – None

COVID – 19 Update – Closed to the public until area is at 2% or less via Ron

Admin Assistant position- Shea informed the board that Tiffini was hired on December 14th 2020. Tiffini has been working on various projects since she started.

BUFFER TECH COMPUTER: none

NEW BUSINESS

CWF BUFFER – Shea informed the board that the CWF Grant was awarded in total \$166,473.00 for 2021. SWCD Local Capacity in the amount of \$136,373.00 and Buffer Law in the amount of \$30,100.00. Knips moved to accept the amount. Langseth seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

SAM's # UPDATE: Shea informed the board that we paid a 3rd party \$799.00 for a 3 year contract for our Federal ID.

CREDIT CARD – TIFFINI: Langseth moved to get Tiffini a credit card. Knips seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

BANK ACCOUNTS: Staff changes are needed.

Langseth moved to removed Sabrina Raddle and Ken Wolf from the bank accounts. Knips seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

Langseth moved to add Nathan Thier to the bank account. Knips seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

Langseth moved to add Tiffini Etsinger to the bank account. Knips seconded the motion.
Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

CHRISTMAS EVE: Langseth moved to Close for Christmas Eve. Knips seconded the motion.
Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

MINNESOTA CAMPAIGN FINANCE – Shea informed the board that it is their responsibility to report with the Minnesota Campaign Finance and they will be sending something in the mail.

CLOTHING ALLOWANCE – Langseth moved to approve the amount of \$150 for each staff member and supervisor for clothing. Darling seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

CALENDAR OF EVENTS

SCHEDULE NEXT MEETING: The next meeting is scheduled for January 20, 2021 at 7:30 a.m.

ADJOURN 9:20 a.m.

Ken Wolf, Secretary