

**Nobles Soil and Water Conservation District
Board Meeting
January 19, 2022**

The regular meeting of the Board of Supervisors of the Nobles Soil and Water Conservation District was held January 19, 2022 beginning at 7:30 a.m. The meeting was called to order by Chair, Lynn Darling. Present were Lynn Darling, Nathan Their, Rick Nelsen, and Paul Langseth. Also present were Tiffini Etsinger, Administrative Assistant; Scott Runck, District Technician; John Shea, District Manager; Nathan Blankers, NRCS; Will Gallman, Farm Bill Wildlife Biologist; and Bob Demuth, Commissioner.

ELECTION OF 2022 CHAIR AND VICE-CHAIR: The board discussed how elections were handled in the past.

Nelsen moved to make a unanimous ballot and elect all offices as presented. Darling seconded the motion.

2022 Offices

Chairman – Paul Langseth
Vice-Chairman – Rick Nelsen
Secretary – Nathan Thier
Treasurer – Lynn Darling
PR & I –

Newly elected Chair, Paul Langseth, took over as Chair.

AGENDA: The Agenda for the January 19, 2022 meeting was reviewed. Darling moved to approve the agenda. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

MINUTES: The minutes for the December 15, 2021 meeting was reviewed. Nelsen moved to approve the minutes as presented. Darling seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

TREASURER’S REPORT: The Treasurer’s Report and Bills Payable was presented and reviewed for January 2022. Darling moved to approve the reports, subject to audit, in the amount of \$265,287.97. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth Opposed: None. Motion Carried.

COST-SHARE CONTRACTS AND PAYMENTS:

2021 State Cost Share-

FY21-01-Reisdorfer	Patty Reisdorfer	75%	WWY	\$12640.50
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Nelsen moved to approve the Patty Reisdorfer Contract for \$12640.50. Darling seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth Opposed: None. Motion Carried.

2019 Local Capacity

FY19-LC-03-Drost Jesse Drost WWY \$40,134.97

Their moved to approve the payment in the amount of \$40,134.97 for Jesse Drost. Darling seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth Opposed: None. Motion Carried.

2020 Local Capacity

LC20-02-Bullerman/3BFarms Jeff Bullerman WSCB \$31,272.30

Nelsen moved to approve the payment in the amount of \$31,272.30 for Jeff Bullerman/3BFarms. Darling seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth Opposed: None. Motion Carried.

SWCD Local Cost Share-

SWCD-57 Don Dekam Conservation Use \$1425.00

Their moved to approve the payment in the amount of \$1425.00 for Don Dekam. Darling seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth Opposed: None. Motion Carried.

*The board also asked that the funds that have been budgeted for this program be added to the spreadsheet for tracking purposes.

MRWP – Payments

Darling moved to approve the payment of the Missouri River Watershed grant contract as follows. Their seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth Opposed: None. Motion Carried

26-Binford	Binford Farms	WASCB	\$39,439.16
27-Binford	Binford Farms	WWY	\$7,536.60
47-Peterson	Lynn Peterson	WWY	\$10,569.38
53-Peterson	Elwayne Peterson	WWY	\$18,824.18
55-Sybesma	Stuart Sybesma	WWY	\$7,542.89
52-Weineke	Chad Weineke	WWY	\$2,470.70
43-Dekam Brothers	Dekam Brothers	WWY	\$3,884.57
44-Dekam	Don Dekam	WWY	\$10,297.47

Tech time and admin time need to be recorded and transferred into the SWCD account. DM hours for the 2nd half of 2021 196.5 @\$58.28, Admin assit hours 211 @\$41.88, Tech time first half 132hrs @\$44.47 & 2nd half 193hrs @ \$47.16, totaling \$40,577.40 to transfer over. Nelsen

moved to accept the amounts to be transferred. Darling seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth Opposed: None. Motion Carried.

CORRESPONDENCE: none

DISTRICT MANAGER REPORT: Shea updated the board on BWSR reporting. It is finalized for 2022, and we started the process of getting the next round of funds for Missouri River 2022-2023 \$1.32 million. Shea reported that FSA due to COVID will have no visitors and only 25% in office staffing. NRCS will not have locked doors, and will telework more if possible. The Missouri River PTMApp Workbook is done. There was a meeting with Houston and Arlene, the workbook is shows reductions and focuses on our area with the soil and water in the watershed, so it will be a nice addition.

DISTRICT TECHNICIAN REPORT: Scott still waiting on bills for 6 contracts that finished. Tree program lots of interest in November and December, 10 plans are done already. Working on designs from surveys this fall.

DISTRICT CONSERVATIONIST: Nathan updated the board about becoming a Level III Certified Planner. They have been making payments for EQIP. Some nutrient management, pest management and cover crop payments. Also starting to do some planning for EQIP. March 4th is the deadline to have the EQIP assessment and ranking completed. They have been making CSP payments and modifications. Aaron and Nathan have been doing CRP seed checkouts and getting modification to midterm management and contract ownership changes approved and signed by NRCS. February 4th is cutoff to the FY22 General CSP signup.

WATERSHED DISTRICTS AND OTHER REPORTS: Langseth reported on Ocheda and Okabena watershed The oxygen levels are as high as summer would be. With no snow on the lake, it is producing algae.

Bob reported he is the new Vice Chair. They approved 6 additional staff. Assistant community Service Director was one of the positions. Jail sergeants have been reclassified a little lower. Laurie is now the tentative director for the Library. Bartosh at heron lake watershed district noted the Fee schedule has been updated and went up for county parks.

OLD BUSINESS - none

NEW BUSINESS

2022 OFFICERS AND COMMITTEES – presented the board with the current committees list.

Nelsen moved to keep the committees as listed. Darling seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

Personal Committee:	Lynn Darling, Nathan Thier
Budget Committee:	Paul Langseth, Rick Nelsen
MRWP Committee:	Paul Langseth, Alternate: Nathan Thier
Des Moines 1W1P Committee:	Rick Nelsen, Alternate: Paul Langseth

Summit Lake 11 Committee: Lynn Darling, Rick Nelsen
JPO: Paul Langseth (alternate: _____) JPB/KLR: Lynn Darling
OOWD: Paul Langseth KLRWD: Nathan Their
HLWD: Rick Nelsen

2022 MEETING SCHEDULE – A schedule was presented to the board for the third Wednesday of each month at 7:30 a.m.

Darling moved to approve the schedule as presented. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

SUPERVISOR COMPENSATION RATE – Darling moved to keep the compensation rate at \$125.00 per diem. Thier seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

DESIGNATE OFFICIAL NEWSPAPER – Thier moved to keep the Daily Globe as the Official Newspaper. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

DESIGNATE OFFICIAL DEPOSITORIES – Darling moved to designate First State Bank Southwest as the official depository of Nobles SWCD. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

DESIGNATE CHECK SIGNING AUTHORITY – Nelsen moved to keep check signing authority as Etsinger, Runck, Shea and the board members. Darling seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

IRS RATE – Darling moved to accept the IRS rate of \$0.58.5 per mile. Their seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

HANDBOOK- Thier moved to approve the new federal holiday Juneteenth – June 19th be added to the handbook. Darling seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

ARBOR DAY –Darling moved to provide trees to the 2nd grade students in Worthington and RLB. Their seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

SIGNING AUTHORITY-FINANCIAL REPORTS – Darling moved to designate the District Manager and Admin Assistant as signing authority on Financial Reports. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

SIGNING AUTHORITY – TECHNICAL ASSISTANCE PROVIDER (TSP) – Darling moved to designate the District Manager and District Technician as TSP signing authority. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

CAMPAIGN FINANCE AND PUBLIC DISCLOSURE MAILING – Reminder for the board to complete this online.

2021 AUDIT ENGAGEMENT LETTER – We are waiting for this letter, Tiffini will follow up to see when we should have this. And what Auditing company will be handling this.

KLR CONTRACT SERVICES INVOICE – Nelsen moved to approve the 1st Quarter contract invoice for \$17,500.00. Darling seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

MASWCD LEGISLATIVE DAYS: We are waiting to see if they are in person and when they will be.

LOCAL COST SHARE: Board asked that this spreadsheet be cleaned up and brought up to date by adding in the funds that have been budgeted every year to it.

COVID PROTOCOL- Shea updated the board that we would need addresses if not at their home address if they remote into any meetings.

SERVER: There is new imagery for GIS but our server can not hold all the data. For about \$500 we can upgrade the storage on the server.

Nelsen moved to approve the \$500 for additional storage. Their seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

Jackson County Soil Health: Shea mentioned sharing the cost of this and it was about \$2000.00 each.

Darling moved to approve the joint budget. Thier seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

Billable Rates: The rates were presented to the board. Darling moved to accept the rates as presented. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

Supervisor Vacancy: Jim retired after 41yrs on the board.

SWAG Grant Budget: we are going to split up to do this, need to get a budget going.

2020 MRWP Reconciliation/Next 40%: Shea went over with the board the reconciliation and recommendations from BWSR. Nelsen moved to accept the recommendations and action plan. Thier seconded the motion. Affirmative: Darling, Nelsen, Their and Langseth. Opposed: None. Motion Carried.

CALENDAR OF EVENTS

SCHEDULE NEXT MEETING: The next meeting is scheduled for February 16, 2022 at 7:30 a.m.

ADJOURN 8:40 a.m.

Secretary