

# **Nobles SWCD & KLR Watershed Tree Program Cost Share Policy**

## **Program Purpose**

This program is designed to encourage new planting, enhancement, or replacement of shelterbelts or windbreaks for homesteads and/or livestock facilities.

## **Eligibility**

1. Tree plans must be qualified, new, and in the boundaries of Nobles County.
2. 3 rows of 3 different species for homesteads and/or livestock facilities requiring matting on all cost-shared trees.
3. Ash Row Replacement with another deciduous (hardwood) row for homestead and/or livestock facilities requiring matting on all cost-shared trees.

## **Program Guidelines**

1. Landowner agrees to install the conservation practice according to Natural Resource Conservation Service (NRCS) standards and specifications.
2. Trees and Shrubs can be planted and/or matted by the SWCD or landowner.
3. All cost share projects will require matting on trees and shrubs that are applicable to the program.
4. **Cost share shall not exceed 75% of the total project cost.**
5. Participant must fill out proper forms/paperwork for cost share before trees are picked up to be eligible.
6. Landowner will maintain the practice for a minimum effective life span of 15 years. Failure to do so will result on the landowner refunding cost-share dollars provided by this program
7. The payment will be certified and released to the participant after all planting and matting is complete and has been verified by SWCD Staff. All invoices due to the SWCD must be paid in full prior to receiving payment from the SWCD.

***I have read the Nobles SWCD tree planting and matting policy and agree to the terms and conditions.***

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Signature of Tree Program Participate

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Date

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Signature of Nobles SWCD Representative

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Date



# Nobles SWCD Tree & Matting Policy Agreement

1567 McMillan St  
Worthington MN 56187  
Phone: (507) 376-9150

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- The Tree Program participant must supply a tractor and operator for planting trees.
  - The Tree Matting Program participant must supply personnel to cut out and pull trees when matting trees.  
*If there are no personnel to help with matting the participant will be charged extra for matting.*
  - All trees must be planted by the last business day of May of the planting year (as weather permits).  
*If the trees are not planted by the last business day of May, the participant will be charged extra for planting, and or they will only receive 20% cost-share.*
  - The minimum charge for tree planting is \$150.00, surcharge of \$0.30 per tree, based on the number of trees planted. The charge for tree matting is \$0.75 per linear installed, based on footage needed, no minimum.
  - A 50% down payment, for orders \$500 and more, must be paid when the order is placed. This down payment will be rounded to the nearest 100-dollar increment. Full payment of trees and matting is due upon receipt of invoice. Full payment will not be accepted at the time of the order as the 50% down payment is based on the estimate. The Final tree invoice will be sent with a letter containing information about tree pickup other information. There will be an invoice sent out for matting after the completion of the matting process.
  - **Finance charges will be applied to any unpaid invoices after 30 days.**
  - The trees belong to the landowner after the order has been processed. It is your responsibility to pick up your trees and care for them before they are planted. All Trees must be picked up **NO LATER than June 1<sup>st</sup>**, after that date no survival of the trees is guaranteed in our possession, and they will be dropped off at the address provided.
  - In no case will the 50% down payment be refunded after December 31<sup>st</sup>.
  - Trees will arrive around the second week of April. After arrival, the purchaser will be contacted to set up a time to plant the trees. The matting (if applicable) will be installed 2 – 4 weeks after the planting has been completed.
  - Participant must call GOPHER STATE ONE CALL (1-800-252-1166) no later than 48 hours before planting.
  - Nobles County SWCD will not plant trees if site preparation specifications are not followed:  
Trees that **WILL NOT BE PLANTED** unless there is a 24" wide per row till blacked path.  
Trees that **WILL NOT BE MATTED** with 6' continuous fabric matting unless there is a minimum 10' wide row tilled black path.
  - Nobles County SWCD reserves the right to reduce or cancel any order if sufficient stock is not available or if the sight is deemed hazardous to installation personnel or equipment prior to or after installation commences.

***I have read the Nobles SWCD tree planting and matting policy and agree to the terms and conditions.***

\_\_\_\_\_  
Signature of Tree Program Participate

\_\_\_\_\_  
Date

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50% DP

\_\_\_\_\_  
Signature of Nobles SWCD Representative

\_\_\_\_\_  
Date