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| Missouri WatershedOne Watershed, One Plan  | Policy Committee Meeting  | Date: April 3, 2017  |
| Time: 1:30 p.m. to 3:30 p.m. |
| Location: Law Enforcement Center Meeting Room, Luverne |
| Facilitators: Dan Livdahl, Doug Bos |  | **Note taker:** Kathy Henderschiedt |
| Invitees: | Policy Committee Members (Board Representatives)Plan Work Group Members (Staff)BWSR Board Conservationist  |
| Pre-work:  | Review draft by-laws document, emailed brochure,and guiding principles document |
| Please bring: | AgendaBy-laws draft |
| Agenda Items |
| **Topic** | **Purpose** | **Lead** | **Time allotted** |
| Introductions, review meeting purpose & agenda | INFO | Doug Bos | 15 min. |
| Introduction to the 1W1P process, planning timeline, grant received from BWSR and committees needed. | INFO | Dan Livdahl | 15 min. |
| Review and adopt Policy Committee By-Laws  | DISCUSSION & DECISION | Dan Livdahl | 15 min. |
| Elect committee officers - Chair, Vice Chair and Secretary | DECISION |  | 15 min. |
| Sign Board of Water and Soil Resources grant agreement | DECISION |  | 15 min. |
| Hire consultant to do modeling and write plan Decide process for interviewing and hiring consultant | DISCUSSION & DECISION |  | 15 min. |
| Advisory Committee Membership | DISCUSSION |  | 10 min. |
| Plan Kickoff Meeting Date and Public Notification Process | DISCUSSION |  | 10 min. |
| Discuss Regular Meeting Dates and Schedule Next Meeting | DISCUSSION |  | 10 min. |